

GEORGETOWN EAST ASSOCIATION, INC.
RECORDS RETENTION POLICY

It is the policy of the Association to retain, provide, or permit access to its official records as follows:

- I. The following Records shall be maintained, in electronic form, by the Association, through its management company or otherwise:

All records and documents required to be retained by Florida Statute 720.303 (4) (a) or as such requirements may be amended. Such records shall be retained indefinitely but in no case less than seven (7) years.

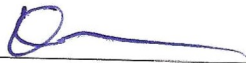
- II. The following Records shall be also located on the Association's web site and be accessible to all Association Members:

All records and documents required to be maintained on the Association's web site and be accessible pursuant to Florida Statute 720.303 (4) (b) or as such requirements may be amended. Such records shall be retained indefinitely but in no case less than seven (7) years.

- III. In addition to access to official records on the Association's web site, access to records may be requested pursuant to the Association's Communications Policy.

- IV. Records which may not be accessed on the web site or by request are found in Paragraph 11 of the Official Records Inspection Rules or in Florida Statute 720.303 (5) (g). In the event of any ambiguity or conflict between the Communications Policy and Florida Statute 720.303 (5) (g), the latter shall prevail.

Approved by Board on this 8 day of July, 2025.

Signed:  Title: President

Print Name: Karen Bartoszek